

Pre-Arranged Absence Form

_____ has asked permission to miss school on _____ for _____. Students are responsible for all work missed during this absence. Students: Please have your parent sign this form and return it to Ms. Leer or Ms. Seymour for their signature. Please refer to page 15 of the Middle School Handbook.

Faculty Name	Concerns/Comments	Assignment to Complete

Parent signature: _____

Administrative signature: _____