

SAYRE MIDDLE SCHOOL 2020-2021 iPad RULES & GUIDELINES

ROUTINE iPad USAGE

- **Use the school wifi and your iPad for educational purposes only.**
- Know your iPad and use it to keep school work organized and backed up.
- Set up your iPad to back up all of your data daily.
- Fully charge your iPad nightly.
- Bring earbuds to all classes.

iPad PRACTICES

- Your iPad belongs to the school and is used only for school purposes.
- You are required to bring your iPad fully charged to school daily. Coming to school without your iPad is like going golfing without clubs. **Loaners are not available for students who forget their iPads.**
- Print only for school purposes, and ask permission to print in color.
- A teacher may ask to inspect content on your iPad if you are suspected of using it in unconstructive ways.
- Use the school network only. Using Virtual Private Networks (VPNs) is a violation of school-wide technology Acceptable Use Policy.
- Ask a teacher before posting any photos, audio recordings, or video taken at school.
- Use your iPad for classes and study halls. do not bring it to lunch, recess or all-school meetings.

iPad SECURITY AND CARE

- iPads should always be in a protective case unless the device needs to be removed to use a feature. Keep your iPad off the floor.
- Don't remove or cover the sticker on the back of your device which identifies the iPad with your name.
- Your iPad must be with you or in your own locker or bookbag at all times.
- If your iPad is broken, take it immediately to your Tech Coordinator.

PASSCODES

- Keep passcodes private
- Create secure passwords for all of your accounts and have a strategy to remember them. We will teach you how to create secure passwords. Students who do not use secure passwords will be assigned secure ones by the school.

Sayre Middle School students are required to read, understand and abide by the preceding rules and guidelines.